

**Price List as at 1 November 2025 – Includes GST**

CRC Membership (1 July 2025 - 30 June 2026)		Year
Concession (seniors, student, healthcare etc)	<i>must complete membership form</i>	\$25.00
Individual		\$30.00
Community Group		\$50.00
Family (up to 2 adults & children)		\$50.00
Business		\$75.00
Farming Business		\$75.00

\*\* 50% discount on membership from 1 January 2026, some benefits n/a for half year membership

CRC Service	per	Member Price	Non Member
<b>Photocopying / Printing</b>			
<b>Black and White - 80gsm copy paper</b>			
A4 single side	page	\$0.40	\$0.50
A4 double side	page	\$0.50	\$0.60
A3 single side	page	\$0.60	\$0.80
A3 double side	page	\$0.80	\$1.00
<b>Colour - 80gsm copy paper</b>			
A4 single side colour	page	\$0.70	\$0.80
A4 double side colour	page	\$1.00	\$1.10
A3 single side colour	page	\$1.10	\$1.20
A3 double side colour	page	\$1.50	\$1.60
Bulk rate (>50 sheets)	>50	10% discount	10% discount
Special papers available (coloured, gloss, heavy weight, labels)		check cupboard for price	
Other requirements by quote (incl booklet printing)		quote	quote
<b>Computer / Internet Use</b>			
Computer use only ( <i>no internet</i> )	15 min	\$1.00	\$1.50
Internet Access - cable or wifi ( <i>unassisted</i> )	15 min	\$1.50	\$2.00
Computer / Internet ( <i>with staff assistance/support</i> )	15 min	\$15.00	\$17.50
<b>Emails / Faxing / Phone</b>			
Scanning / Email using photocopier		\$1.50	\$2.00
Individual scans / email (manual placement, photos)	per scan	\$1.00	\$1.50
Send fax	per fax	\$2.00	\$3.00
Receive fax	per page	\$0.40	\$0.50
Phone call	call	\$1.00	\$1.50
<b>Secretarial Services</b>			
Binding (Spiral including cover and plastic comb)	document	\$5.00	\$8.00
Laminating - A4 sheet	ea	\$3.50	\$4.00
- A3 sheet	ea	\$4.50	\$5.00
- Per metre price (posters)	metre	\$12.00	\$15.00
- business card pouches	pouch	\$0.50	\$0.80
Folding, Cutting using Guillotine	hour	\$35.00	\$45.00
Typing, Photo downloads, Desktop Publishing, Resume	hour	\$35.00	\$45.00
1-on-1 IT Support, Training, Website Assistance	hour	\$60.00	\$70.00
1-on-1 IT Support, Training (Concession card holder)	hour	\$30.00	\$35.00
Appointment booking service	booking	\$2.20	\$2.50
Travel	km	\$1.20	\$1.50

<b>CRC Service</b>	<b>per</b>	<b>Member Price</b>	<b>Non Member</b>
<b>Venue / Equipment hire</b>			
Room access <sup>^</sup> - hourly rate	hourly rate	\$20.00	\$25.00
Room access <sup>^</sup> - full day rate (7 hrs)	full day	\$100.00	\$125.00
Room access <sup>^</sup> - half day rate (4 hrs)	half day	\$70.00	\$85.00
Room access <sup>^</sup> - after hours ( <i>dependent on staff availability</i> )	hourly rate	\$30.00	\$35.00
Set up of Zoom/Teams meeting link	per link	\$5.00	\$8.00
<sup>^</sup> includes internet, use of tv, screen, whiteboard, other equipment			
* a cleaning fee may be charged following hire if additional cleaning is required, over and above regular cleaning			
Equipment hire (agreement form to be completed)	various pricing as per agreement form		
Tea / Coffee only	per head	\$2.00	\$3.00
Tea / Coffee & Morning Tea	per head	\$4.00	\$5.00
Other catering available upon request	quote		
eID livestock wand - hire only	hire only	\$12.00	\$15.00
eID livestock wand - hire and upload data for client	hire & upload	\$20.00	\$25.00
<b>Postage</b>			
including DL envelope	ea	\$2.00	\$2.50
including A4 envelope	ea	\$3.00	\$3.50
parcels available upon request	quote		
<b>Consumables</b>			
CD/DVD Burning (including blank disc) - <i>no copyright</i>	1	\$10.00	\$12.00
CD/DVD Burning (own disc supplied) - <i>no copyright</i>	1	\$7.00	\$9.00
CD/DVD Blanks only	each	\$3.00	\$3.00
USB Drive	price may vary		
Also available - second hand files, dividers, folders etc	POA		
<b>Digital Preservation Hub</b>			
Use of equipment (scanner, digital conversion items) - <i>no assistance</i>		free	free
Staff assistance to use equipment - first 30 mins	per hour	free	free
Staff assistance to use equipment - > 30 mins	per hour	\$60.00	\$70.00
Staff assistance to use equipment - > 30 mins (conc.)	per hour	\$30.00	\$35.00
<b>The Boyup Gazette Advertising Rates</b>			
Full page (A4 portrait)	per month	\$215.00	\$225.00
Half page (landscape)	per month	\$108.00	\$113.00
Quarter page (portrait)	per month	\$72.00	\$76.00
Business card (landscape)	per month	\$42.00	\$45.00
Classifieds (For Sale, Employment etc)	1st 3 lines	\$10.00	\$12.00
	additional lines	\$2.00	\$2.00
<i>Upgrades:</i>			
Specified placement (subject to negotiation)	per month	\$25.00	\$27.00
Additional Artwork	per hour	\$30.00	\$40.00
A4 Insert (single page)	per month	\$236.00	\$246.00
10% discount on all advertising booked for 6 months or longer			
Please email <a href="mailto:gazette@boyupbrook">gazette@boyupbrook</a> for advertising enquiries			

If you require any other services that are not listed, please contact the CRC on 9765 1169.  
We are happy to provide you with a quote