

PART TIME EMPLOYMENT *Event / Tourism Officer*

A joint project between the Shire of Boyup Brook, Boyup Brook Telecentre, Boyup Brook Country Music Club (BBCMC) and the Boyup Brook Tourism Association (BBTA) has resulted in the development of a part time position for an Event / Tourism Officer.

This position will be managed by the Boyup Brook Telecentre in consultation with the BBCMC and BBTA.

We are looking for an enthusiastic, innovative, self-motivated person who shows initiative, is well organised and possesses a sound practical level of computer literacy.

Main duties will include administrative and promotional support to the BBCMC for the 2007 Boyup Brook Country Music Festival and Awards, assisting other community groups with events; and administrative and promotional support to the BBTA. The successful applicant will be based at the Boyup Brook Country Music Club 14 hrs per week with the balance of hours at the Tourist Information Centre and Telecentre.

A 12 month contract will be offered, with the possibility of extension. This position is part time 21.5 hours per week. Please contact Lynda Coote on 9765 1169 or email telecentre@boyupbrook.org to receive an employment application package. Applications close Friday 22 September at 5.00pm.

BIO-DYNAMIC GARDEN WORKSHOP

As part of Adult Learners Week the Boyup Brook Telecentre in partnership with 'Gardenup' Community Garden will be holding a bio-dynamic garden workshop at the Telecentre on Friday 8 September starting at 10am.

The morning will include presentations from local Bio-Dynamic and Organic growers and in the afternoon you will be able to visit 'Gardenup' bio-dynamic community garden and try some locally grown organic produce. A free morning tea will be provided with wood fired homemade pizzas available for lunch for \$5. For more information and to RSVP please contact the Telecentre on 9765 1169, Fax 9765 1340 or email telecentre@boyupbrook.org.

More info on 'Gardenup' community garden can be found at <http://gardenup.mysouthwest.com.au>

LOOKING FOR EMPLOYMENT IN THE BOYUP BROOK AREA?

Log onto the myboyupbrook website for current employment opportunities at <http://myboyupbrook.com.au/Employment>.

If you don't have access to the internet check out the Telecentre noticeboard for current job vacancies.

Current positions advertised include:

- Event / Tourism Officer
- Cook / Kitchen Hand
- Shearing / Shed Hands

If you are an employer and you would like to use this service to advertise positions vacant please contact Lynda on 9765 1169 or email telecentre@boyupbrook.org

ANNUAL GENERAL MEETING

The AGM of the Boyup Brook Telecentre will be held on Wednesday 6 September, 10.30am at the Telecentre. Morning tea will be provided. All members welcome.



Country Choice
Shire of Boyup Brook



Department of Local Government
and Regional Development
Government of Western Australia





Lorraine's Courses

TAFE COURSES TERM 3 & 4, 2006



Subject	Day	Time	Commence
Incorporating Digital Photos into Documents and Presentations	Wed	9.30am - 11.30am	18/10/06 to 06/12/06
ART - Develop and Articulate Concept for Own Work	Tues	9.00am-12.30pm	15th August
Forklift Ticket (Minimum age 17)	Tues Weds	8.30am Full Day	3rd & 4th October
Tractor Operation & Safety	Tues	1/2 Day	10th October
Secure Cargo	Tues	1/2 Day	10th October
Send and Receive on the Internet For Beginners	Tues	1.00pm-2.30pm	29/08/06 to 26/09/06

For all your training and lifestyle course requirements please call Lorraine at the Telecentre on 9765 1169 or email lbruyn@boyupbrook.org

Rental properties, capital gains, & fuel credits

A representative from the Australian Taxation Office is available to conduct a free seminar on taxation implications of rental properties, capital gains and fuel credits. To register your interest please contact the Telecentre on 9765 1169. A date and time for this seminar will be set based on expressions of interest.

Fire Training Course

Introduction to Firefighting (replaces modules 1-4)

FESA will be presenting a one day training course on Friday 29 September at the Boyup Brook Club Function Centre commencing at 8.30am and concluding at approximately 3.00pm. Lunch and teas are courtesy of FESA. People who haven't as yet attended any fire training and would like to be better prepared for fire emergencies would find the course very interesting and informative and are urged to take this opportunity to attend. For more information please contact Ray Gifford, Training Co-ordinator on 9764 4040

TELECENTRE SHORT COURSES TERM 3, 2006

But I've Never Taught Before!

This Workshop is an inspirational train the trainer course offering encouragement to new and prospective tutors.

You will look at many different aspects involved in facilitating courses such as making people feel relaxed and part of a group, tips for structuring sessions, how to recognize different learning styles and stimulate learning as well as how to present the information.

This information could be applied to many areas of instruction from education to sport and recreation, arts and crafts or just helping family and friends.

Tuesday 26th September 2006

9.30am to 2.00pm

\$15.00 Includes Morning Tea and Light Lunch

Yoga

Starting on Tuesday 5 September for 8 weeks, 6 to 7pm.

Beading Workshop

There will be a trip to Balingup on Friday 6th October for a day of beading crafts. Young, old and anyone in between are welcome. There will be a bus leaving the Telecentre at 9.30am and lunch will be provided, all for a cost of \$20.00 adults and \$15.00 children. Costs will be reduced if we get a full bus. Please register your interest now at the Telecentre.

Telecentre Short Courses

Scanning documents and photos

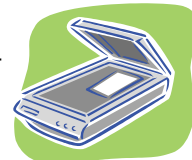
This short course covers the basics of scanning documents and photos.

Wednesday 27 September, 3.30pm—5.00pm

Cost: Free for Telecentre members

\$15 for non members.

Bookings essential; maximum of 4 people per course.



Mobile phone text messaging

Need to know how to communicate with the kids?

This short course covers the basics of text messaging using your mobile phone.

Friday 13 October, 2.00pm—3.00pm

Cost: Free for Telecentre members

\$10 for non members.

Bookings essential; maximum of 4 people per course. Please bring along your mobile phone manual.

